

City of Edna Bay - Special Meeting

1 — Meeting Date, Place and Call to order:

This Special meeting was held on Thursday, September 29th, 2022 via Cisco WebEx teleconference. Mayor Poelstra called the meeting to order at 6:02 PM.

2 — Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present)
Sandy Henson	- City Council	(Present)
Paul Haag	- City Council	(Present)
Camille Cattani	- City Council	(Present)

2.1 — Public Participants:

Katie Buss Louise DiPaolo Bruce Cattani

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Mayor Poelstra moved to accept the consent agenda as presented.

- *Seconded by Councilor (Mr.) Williams*
- **Approved by unanimous vote of the council**

3.1 — Special Business:

- a: *2022 Annual Certified Financial Statement Resolution #2022-34, Discussion and Decision.*
- b: *Bid Opening and Award of Blasting Contract #EDB-09-29-22-C108, Discussion and Decision.*
- c: *Sole Source for Contract #EDB-09-29-22-C108 (If Applicable), Discussion and Decision.*

4 — Special Business

Item A - 2022 Annual Certified Financial Statement Resolution #2022-34, ...:

Mayor Poelstra read back the language of the ordinance to those in attendance. Copies were posted around town and on the website.

Consensus of the public attendants was taken in favor of resolution, no objections were noted.

Motion:

Mayor Poelstra moved to adopt resolution #2022-34, a Resolution Certifying the Annual Certified Financial Statement of Revenues and Authorized Expenditures for the Year Ending June 30th, 2022.

- *Seconded by Councilor (Mrs.) Williams*
- **Approved Unanimously by vote of the council**

Item B - Bid Opening and Award of Blasting Contract #EDB-09-29-22-C108, ...:

Mayor Poelstra reported that only one bid was returned for the contract. He opened the bid from Williams Drilling and Blasting.

The bid was for \$6.50 per yard for approximately 3700 yards of 2' minus rock totaling \$24,050.00.

Mayor Poelstra noted that since the municipal contracting policies require two or more bids to be turned in for a contract to be awarded, the single bid submitted must be reviewed and approved by sole source to

initiate the contract. The next agenda item was added in such a case as only one bid was turned in.

Item C - Sole Source for Contract #EDB-09-29-22-C108, ...:

Mayor Poelstra read back the language of Resolution #2022-35 to those in attendance detailing the reasons for justifying a sole-source contract and how the contract shall be entered by the City, if adopted.

Consensus of the public attendants was taken in favor of resolution #2022-35, no objections were noted.

Motion:

Mayor Poelstra moved to adopt resolution #2022-35, a Resolution of the City Council of the City of Edna Bay certifying the justification of a timely sole-source procurement for rock source development required for necessary road repairs.

- *Seconded by Councilor Henson*

- **Approved by role call vote of the council**

Tyler Poelstra	- Yea
Myla Poelstra	- Yea
Paul Haag	- Yea
Sandy Henson	- Yea
Camille Cattani	- Yea
Mike Williams	- Abstain (announced conflict of interest)
Karen Williams	- Abstain (announced conflict of interest)

5 —

Persons to Be Heard

None.

Adjournment

Mayor Poelstra moved that the meeting be adjourned.
Motion to adjourn seconded by Councilor (Mr.) Williams.
Meeting adjourned at 6:17 PM.